

PARISH OF WOMBWELL

Fair treatment of all applicants and handling and keeping of Information Policy

The Parish of Wombwell agrees to adopt a policy on

- the Fair Treatment of all Applicants; and
- the handling and safe keeping of information

as detailed within the Churches' Child Protection Advisory Service (CCPAS) guidance:

www.ccpas.co.uk/Disclosure/HandlingStorage.pdf

and agrees work work within the Disclosure and Baring Service Code of Practice

<http://www.businesslink.gov.uk/bdotg/action/detail?itemId=1084427588&type=RESOURCES>

All documents referred to therein will be kept securely in accordance with recommended good practice as detailed.

Approval

Reviewed May 2019

(Chairman)

(The Lead Recruiter and Safeguarding Children representative for the Parish is Mr William Ward
the Additional Recruiter is A Mellor)